



Adult Renewal Passport Application (PC7 Form)

Your application must be lodged in person in Berlin or Frankfurt by appointment only. You must book the appointment on our website: https://germany.embassy.gov.au/beln/Appointment_booking.html

The following conditions must be met in order to qualify for a PC7 form:

- you are an adult (18 years or older), AND
- your most recent passport was issued when you were 16 years or older, AND
- you are not changing any of your personal details on the passport, AND
- your most recent passport is/was valid for over 2 years at the time of issue, AND
- your most recent passport has not been reported lost/stolen AND
- your most recent passport has not been expired for more than three years (or is still current), AND
- you are successfully able to answer the security questions on the website.

Supporting documents required for your renewal application (PC7).

1. Expiring/expired passport (this will be returned with the new passport)
2. Two compliant passport photos: (<https://www.passports.gov.au/Web/Requirements/Photos.aspx>). The applicant must print their *Full Name* and sign the back of one photo. Please do not attach the photos with paperclips, tape or glue. Leave them loose and we will attach them.
3. Completed B11 form if passport is damaged (can be completed at time of appointment)
4. Passport fee payable in Euro by debit or credit card only. A postage fee applies if you wish your passport to be sent to you by registered mail.

Please check the following before lodging your application:

- Was the form completed using a **BLACK** pen?
- Did you sign **INSIDE** the signature box, not going outside of the box or touching any wording around the box, using **BLACK** pen?
- Did you check your **PHOTOS** for size and quality?

Processing Time:

Processing will only commence once we have received the **COMPLETE** application form and supporting documents, including correct photos and payment. You should normally allow three weeks to receive a new passport. **Incomplete applications will be rejected.**